



## STRATEGIC PRIORITY SETTING EXERCISE OCTOBER 22, 2011

### Parameters/Features of the Workshop

(Adopted by County Council on October 12, 2011)

---

- Timing:** The exercise will start at 8:30 a.m. and conclude at 4:30 p.m.. The timing for the various sessions is tight in order to complete the workshop in one day. It will be important to maintain the schedule as closely as possible.
- Dress:** Comfortable business casual.
- Open to the Public and Media:** As required by the Municipal Act, the workshop is open to the public and media. Public notice has been given on the County's website, as per Council's notification policy. A copy of the agenda will be posted following the distribution to members of Council. No public presentations or delegations will be scheduled or permitted.
- Motions:** No motions of Council will be in order during the exercise. The process is based upon trying to achieve consensus. Staff will complete notes during the workshop and these will be considered/adopted by Council at a future meeting of County Council.
- Participants:** County Council and members of the Senior Management Team (CAO and the 5 Directors)
- Objectives:**
- Review the County's current situation
  - Identify key challenges and issues to be addressed
  - Agree on priority actions for the term of Council
  - Develop the direction for the 2010-2014 Council
  - Build team relationships
- Deliverables:**
- Agreement on the current environment and key issues to be addressed
  - Priorities for the coming year(s)
  - A framework for implementing the County's priorities.
- Briefing Book:** The briefing binder contains the agenda for the exercise as well as information relating to the 2008 Identified Priorities and other current issues facing the County of Lennox and Addington. All participants should review the material in advance of the exercise.