county of
Lennox & Addington

Priority Setting Session

County Court House
Committee Room

October 22, 2011

8:30 a.m. **Welcome**
Warden Hogg will welcome everyone.

8:35 a.m. **Setting the Context**
Workshop facilitator, Larry Keech, will outline the workshop objectives and ask individuals to provide any additional expectations for the session. He will invite members of Council to explain their reasons for running for office and what they hope to achieve during the term of Council.

9:00 a.m. **Lennox and Addington: An Overview**
The Chief Administrative Officer/Clerk will provide a brief description of the current situation in the County including key plans and initiatives. He will highlight the status of the strategic priorities identified in 2008 and some of the important areas for discussion of strategic priorities for this term of Council. There will be an opportunity for questions and comments.

9:20 a.m. **Assessment of the Current Situation**
The group will participate in a discussion of the strengths, weaknesses, opportunities and threats facing the County of Lennox and Addington. Strengths and weaknesses are defined as internal factors that are within the direct control of the organization. Opportunities and threats are the external factors that could have a positive or negative influence.

10:30 a.m. **BREAK**

10:45 a.m. **Key Strategic Issues to be Addressed**
The information from the discussion of the current situation, strengths, weaknesses, opportunities and threats will be summarized and used to develop a limited number of key strategic issues facing the County of Lennox and Addington.

12:15 p.m. **LUNCH**

1:00 p.m. **Developing Priorities**

The priorities identified by individual members of Council as input to this session will be presented. Other priorities will be added based on the discussion of strengths, weaknesses, opportunities and threats. Once all of the priorities have been listed, there will be a general discussion. The group will discuss criteria for evaluating the long list of priorities.

2:30 p.m. **BREAK**

2:45 p.m. **Determining Key Priorities**

Members of Council will be asked to select their top priorities based on the agreed upon criteria. The short list of priorities will be reviewed in terms of specific actions to support each one and anticipated results to be realized.

4:15 p.m. **Summary and Next Steps**

Before adjourning, the group will review the key discussion points, areas for ongoing work and how best to move forward. As part of the discussion, the group will agree on how best to communicate the information.

4:30 p.m. **ADJOURNMENT**